



Federal Way Parks, Recreation & Cultural Services

FEE REDUCTION & SCHOLARSHIP APPLICATION

Thank you for your interest in Federal Way Recreation and Cultural Services programs! Individuals who meet the income criteria are eligible to receive a 25% fee reduction and/or a 50% scholarship on many Recreational Programs. Please review the following information to see if you and your family meet the minimum requirements to qualify.

HOW TO APPLY:

Complete the Application form and submit the required materials. The attached application is used to determine candidates eligible for both fee reduction and scholarship. Applications may be dropped off during operational hours at the Federal Way Community Center located at:

876 South 333rd Street
Federal Way, WA 98003

Applications can also be sent to our mailing address at:

PO Box 9718
Federal Way, WA 98063-9718

The City of Federal Way reserves the right to verify information you provide at any time to ensure validity.

FEE REDUCTION: FEDERAL WAY COMMUNITY CENTER & RECREATION PROGRAMS

Basic Information: Fee reduction qualifies applicants for a 25% membership reduction to the Federal Way Community Center and/or eligible recreation programs.

Fee Reduction Eligibility: **Individuals/households must reside in the City of Federal Way.** A utility bill with your current address is required. Proof of residency for household members will be verified using Federal Tax statements, official mailings, etc.

Income Guidelines: Individuals/households must make less than the income eligibility guidelines. Proof of income is required. This includes but is not limited to: a copy of your last Federal Tax return and copies of current household income verification. If your financial status has changed and your latest tax return does not reflect your household income, we will review the latest copies of employment earnings; for example an Unemployment verification and eligibility letter. Per our guidelines, income includes the following: Monthly Wages, Social Security, Unemployment, Child Support, DSHS, TANF, Food Assistance and Section 8 Assistance.

FWCC Pass Applicants: Individuals may submit an application for themselves and/or eligible members of the same household for fee reduction on 3, 6 and 12 month passes. Applications will be reviewed within 14 business days of receipt and will be notified of outcome via mail (email if applicable). Applications will be kept on file and valid for one year.

Recreation Program Applicants: Individuals may submit an application at any time during the year for themselves and/or members of their household. Applications will be reviewed within 14 business days of receipt and will be notified of outcome via mail (email if applicable). Applications will be kept on file and valid for one year.

SCHOLARSHIP: RECREATION PROGRAMS

Basic Information: The scholarship program is made possible through the City of Federal Way Arts Commission for specific cultural arts programs and the Max Fisher Memorial Fund for specific youth athletic programs. Individuals may apply for a 50% scholarship to be used only once per quarter for specific cultural arts and athletic programs only. Funding for the scholarship program is subject to change at any time.

The City of Federal Way Arts Commission provides funding for arts programs. This includes many of the arts, dance, and music programs with the exception of contracted programs.

The Max Fisher Memorial Fund provides funding for youth athletic programs. This includes most youth programs with the exception of contracted programs and Skyhawks camps.

Scholarship Eligibility: The same eligibility requirements for Fee Reduction are used for Scholarship as well.

Income Guidelines: The same income guidelines for Fee Reduction are used for Scholarship as well.



2010 Household Income Guidelines

HOW TO DETERMINE ELIGIBILITY:

If the household's total gross income is the **SAME** or **LESS THAN** the amount shown in the respected columns below, then any member of that household is eligible for a fee reduction/scholarship under the stated guidelines.

FEE REDUCTION		
HOUSEHOLD OF:	MONTHLY	ANNUAL
1	\$2,458.00	\$29,500.00
2	\$2,808.00	\$33,700.00
3	\$3,163.00	\$37,950.00
4	\$3,513.00	\$42,150.00
5	\$3,792.00	\$45,500.00
6	\$4,075.00	\$48,900.00
7	\$4,355.00	\$52,250.00
8	\$4,638.00	\$55,650.00

SCHOLARSHIP		
HOUSEHOLD OF:	MONTHLY	ANNUAL
1	\$1,475.00	\$17,700.00
2	\$1,688.00	\$20,250.00
3	\$1,896.00	\$22,750.00
4	\$2,108.00	\$25,300.00
5	\$2,275.00	\$27,300.00
6	\$2,446.00	\$29,350.00
7	\$2,613.00	\$31,350.00
8	\$2,783.00	\$33,400.00

FEE REDUCTION & SCHOLARSHIP GUIDELINES:

- The maximum amount provided for a 3, 6 or 12 month pass is a 25% fee reduction.
- Recreation programs under \$10 are not eligible for fee reduction/scholarships.
- Individuals under 17 can apply their fee reduction towards 2 recreation programs quarterly.
- Individuals over 17 can apply their fee reduction towards 1 recreation program quarterly.
- The City reserves the right to exclude programs from fee reduction. Please check with city staff for current programs eligible.
- The Max Fisher Memorial Fund provides funding for youth athletics, excluding contracted programs.
- Individuals who qualify for Scholarship Programs are eligible for one scholarship of 50% or two 25% fee reductions per quarter.
- The balance of Recreation Program fees and Community Center pass fees (with the exception of the annual pass) is due at the time of registration.

If you have any questions or concerns, or would like to set up a meeting to discuss your application, please contact:

Federal Way Community Center
 c/o David Clemons
 876 South 333rd Street
 Federal Way, WA 98063-9718
 Phone: 253-835-6937



Federal Way Parks, Recreation & Cultural Services

FEE REDUCTION & SCHOLARSHIP APPLICATION

PRIMARY CONTACT INFORMATION

Last Name:	First Name:	MI:
Home Address:	FEDERAL WAY, WA	Zip:

*In order to be eligible for fee reduction/scholarship, applicants **MUST** live in the city of Federal Way. **PROOF REQUIRED***

Mailing Address:	City:	State:	Zip:
Home Phone:	Cell Phone:	Email:	

Household Definition: Household, for the purposes of recreation programs and Federal Way Community Center pass sales is defined as: Six members, with up to two adults (spouse, partner, parent) living in a household. Dependents are eligible until the age of 23. At age 23, an individual with a disability or an elderly parent who is claimed on an adult's tax return will remain eligible, if residing in the same household.

HOUSEHOLD INFORMATION *Print names of household members, including yourself*

Anyone listed must be claimed by the primary contact on tax return or other governmental forms

Last Name:	First Name:	DOB:	Age:	M	F
Last Name:	First Name:	DOB:	Age:	M	F
Last Name:	First Name:	DOB:	Age:	M	F
Last Name:	First Name:	DOB:	Age:	M	F
Last Name:	First Name:	DOB:	Age:	M	F
Last Name:	First Name:	DOB:	Age:	M	F

INCOME INFORMATION *List ALL sources of income on a MONTHLY basis - PROOF OF EACH REQUIRED*

INCOME: (Gross Monthly Income for the Household)

Please complete the following for the adult household member(s) that receive any sort of income.

Examples of Income are: Wage Statements, Child Support, Social Security, Unemployment, Workman's Compensation, TANF, Section 8 housing, Food Stamps, and any other source of financial support. A copy of any forms **MUST BE** submitted upon completion of application. Applications without proof of such forms (if applicable) will not be accepted. A copy of the previous year's income tax form and a hard copy of one month's income verification for **EACH** adult household member are also required.

Household Member 1

Name: _____

Monthly Wages:	\$
Social Security:	\$
Child Support:	\$
DSHS:	\$
TANF:	\$
Section 8:	\$
Unemployment:	\$
Food Assistance:	\$
Other: _____	\$

Total Monthly income: _____

Household Member 2 (if applicable)

Name: _____

Monthly Wages:	\$
Social Security:	\$
Child Support:	\$
DSHS:	\$
TANF:	\$
Section 8:	\$
Unemployment:	\$
Food Assistance:	\$
Other: _____	\$

Total Monthly income: _____

PURPOSE OF SCHOLARSHIP

FEE REDUCTION AND SCHOLARSHIP INFORMATION

Please thoroughly review the difference between receiving a Fee Reduction and/or Scholarship

Fee Reductions cover 25% of either membership to the Federal Way Community Center and/or 25% off the cost of various recreation programs. The City reserves the right to exclude programs from fee reduction. **Scholarships cover 50%** of various recreation programs and are funded through outside donors for *specific activities*; youth athletics or cultural arts programs. Information on eligible programs for Fee Reduction and Scholarship can be provided by our office staff. Please refer to the household income eligibility chart located on the second page of the informational section to see if you and your family are eligible for fee reduction and/or scholarship.

Please indicate the purpose of this application (Check all that apply)

FEDERAL WAY COMMUNITY CENTER PASS - FEE REDUCTION 25%

3 month	6 month	12 month
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ELIGIBLE RECREATION PROGRAMS - FEE REDUCTION 25%

Please List Programs & ID # (if applicable)

	#
	#
	#
	#

ELIGIBLE ATHLETIC/CULTURAL ARTS PROGRAMS - SCHOLARSHIP 50%

Please List Programs & ID # (if applicable)

	#
	#
	#
	#

APPLICATIONS WILL NOT BE CONSIDERED WITHOUT THE FOLLOWING PAPERWORK

PLEASE BE SURE TO INCLUDE:

- | | |
|---|--|
| <input type="checkbox"/> Proof of Residency (Household Utility Bill with Address) | <input type="checkbox"/> Household Verification |
| <input type="checkbox"/> Proof of Income(s) | <input type="checkbox"/> Previous Year's Tax Information |

I certify that all of the provided information is true and correct and that all income is reported. I understand that this information is being given for the receipt of fee reduction; that city officials may verify the information on the application; and that deliberate misrepresentation of the information may subject me to cancellation of benefits. I understand and agree that if the City receives an NSF payment or if there is any delinquency on my account all services including passes for the Federal Way Community Center will be cancelled and I will be expected to pay all past fees due.

Signature: _____

Date: _____

FOR OFFICE USE ONLY:

Reviewed by: _____

Date reviewed: _____

Approved: Yes _____ No _____