



Federal Way Parks, Recreation & Cultural Services

FEE REDUCTION & SCHOLARSHIP APPLICATION

Thank you for your interest in Federal Way Parks, Recreation & Cultural Services programs! Individuals who meet the income criteria are eligible to receive a 25% fee reduction and/or a 50% scholarship on many recreational programs. Please review the following information to see if you and your family meet the minimum requirements to qualify.

FEE REDUCTION: FEDERAL WAY COMMUNITY CENTER & RECREATION PROGRAMS

Basic Information: Fee reduction qualifies applicants for a 25% reduction on Federal Way Community Center passes and/or eligible FWCC/PRCS programs.

Fee Reduction Eligibility: Individuals/households must reside in the City of Federal Way. A utility bill with your current address is required. Proof of residency for household members will be verified using Federal Tax statements, leases, official mailings, etc.

Income Guidelines: Individuals/households must make less than the income eligibility guidelines. Proof of income is required. This includes but is not limited to: a copy of your last Federal Tax return and copies of current household income verification. If your financial status has changed and your latest tax return does not reflect your household income, the latest copies of employment earnings will be considered; for example an unemployment verification and eligibility letter. Per our guidelines, income includes the following: Monthly Wages, Social Security, Unemployment, Child Support, DSHS, TANF, Food Assistance and Section 8 Assistance.

FWCC Pass Applicants and/or Recreation Program Applicants: Individuals may submit an application at any time during the year for themselves and/or members of their household. Applications will be reviewed within 14 business days of receipt and will be notified of outcome via mail (email if applicable). Applications will be kept on file and valid for one year.

SCHOLARSHIP: RECREATION PROGRAMS

Basic Information: The scholarship program is made possible through the City of Federal Way Arts Commission for specific cultural arts programs and the Max Fisher Memorial Fund for specific youth athletic programs. Individuals may apply for a 50% scholarship to be used once per quarter for specific cultural arts and athletic programs only. Funding for the scholarship program is subject to change at any time.

The City of Federal Way Arts Commission provides funding for arts programs. This includes many of the arts, dance, and music programs with the exception of contracted programs.

The Max Fisher Memorial Fund provides funding for youth athletic programs. This includes most youth programs with the exception of contracted programs and Skyhawks camps.

Scholarship Eligibility: The same eligibility requirements for Fee Reduction are used for Scholarship. *Only individuals under the age of 18 may qualify to use the Max Fisher Memorial Fund.

Income Guidelines: The same income guidelines for Fee Reduction are used for Scholarship.

FEE REDUCTION & SCHOLARSHIP GUIDELINES:

- Fee reduction provides a 25% discount on all FWCC passes and eligible FWCC/PRCS programs.
- Programs under \$10 are not eligible for fee reduction/scholarships.
- Individuals under age 18 can apply their fee reduction towards 2 separate eligible programs quarterly.
- Individuals 18 and over can apply their fee reduction towards 1 eligible program quarterly.
- Individuals qualifying for scholarship may apply a 50% discount to one applicable athletics/cultural arts program per quarter.
- The City reserves the right to exclude programs from fee reduction/scholarship.
- The balance of recreation program fees and Community Center pass fees (with the exception of the annual pass) is due at the time of registration.



2011 Household Income Guidelines

HOW TO DETERMINE ELIGIBILITY:

If the household's total gross income is the **SAME** or **LESS THAN** the amount shown in the respected columns below, then any member of that household is eligible for a fee reduction/scholarship under the stated guidelines.

FEE REDUCTION		
HOUSEHOLD OF:	MONTHLY	ANNUAL
1	\$2,458.00	\$29,500.00
2	\$2,808.00	\$33,700.00
3	\$3,163.00	\$37,950.00
4	\$3,513.00	\$42,150.00
5	\$3,792.00	\$45,500.00
6	\$4,075.00	\$48,900.00
7	\$4,355.00	\$52,250.00
8	\$4,638.00	\$55,650.00

SCHOLARSHIP		
HOUSEHOLD OF:	MONTHLY	ANNUAL
1	\$1,475.00	\$17,700.00
2	\$1,688.00	\$20,250.00
3	\$1,896.00	\$22,750.00
4	\$2,108.00	\$25,300.00
5	\$2,275.00	\$27,300.00
6	\$2,446.00	\$29,350.00
7	\$2,613.00	\$31,350.00
8	\$2,783.00	\$33,400.00



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FEE REDUCTION & SCHOLARSHIP APPLICATION

PRIMARY CONTACT INFORMATION

Last Name:	First Name:	DOB:
Home Address:	FEDERAL WAY, WA	Zip:

*In order to be eligible for fee reduction/scholarship, applicants **MUST** live in the city of Federal Way. **PROOF REQUIRED***

Mailing Address:	City:	Zip:
Home Phone:	Cell Phone:	Email:

HOUSEHOLD INFORMATION *List information of household members*

Household Definition: Household, for the purposes of Federal Way Community Center pass sales and recreation programs is defined as: Six members, with up to two adults (spouse, partner, parent) residing in the same address. Dependents must be claimed by the primary contact on their tax return or other governmental forms and are eligible until the age of 23. At age 23, an individual with a disability or an elderly parent who is claimed on an adult's tax return will remain eligible, if residing in the same address.

Last Name:	First Name:	DOB:	Age:	M	F
Last Name:	First Name:	DOB:	Age:	M	F
Last Name:	First Name:	DOB:	Age:	M	F
Last Name:	First Name:	DOB:	Age:	M	F
Last Name:	First Name:	DOB:	Age:	M	F

INCOME INFORMATION *List ALL sources of income on a MONTHLY basis. PROOF OF EACH REQUIRED*

Income: (Gross Monthly Income for the Household)

Please complete the following for the adult household member(s) that receive any sort of income.

Examples of Income are: Wage Statements, Child Support, Social Security, Unemployment, Workman's Compensation, TANF, Section 8 housing, Food Stamps, and any other source of financial support. A copy of any forms **MUST BE** submitted upon completion of application. Applications without proof of such forms (if applicable) will not be accepted. A copy of the previous year's income tax form and a hard copy of one month's income verification for **EACH** adult household member are also required.

Household Member 1

Name: _____

Monthly Wages:	\$
Social Security:	\$
Child Support:	\$
DSHS:	\$
TANF:	\$
Section 8:	\$
Unemployment:	\$
Food Assistance:	\$
Other: _____	\$

Household Member 2 (if applicable)

Name: _____

Monthly Wages:	\$
Social Security:	\$
Child Support:	\$
DSHS:	\$
TANF:	\$
Section 8:	\$
Unemployment:	\$
Food Assistance:	\$
Other: _____	\$

Total Monthly income: _____

Total Monthly income: _____

PURPOSE OF APPLICATION

Please circle your areas of interest below

FEDERAL WAY COMMUNITY CENTER PASS - FEE REDUCTION 25%

3 month

6 month

12 month

ELIGIBLE RECREATION PROGRAMS - FEE REDUCTION 25%

Yes

No

ELIGIBLE ATHLETICS/CULTURAL ARTS PROGRAMS - SCHOLARSHIP 50%

Yes

No

APPLICATIONS WILL NOT BE CONSIDERED WITHOUT THE FOLLOWING PAPERWORK

PLEASE BE SURE TO INCLUDE:

Proof of Residency

Household Verification / Proof of Dependency

Proof of Income(s)

Previous Year's Tax Information

I certify that all of the provided information is true and correct and that all income is reported. I understand that this information is being given for the receipt of fee reduction; that city officials may verify the information on the application; and that deliberate misrepresentation of the information may subject me to cancellation of benefits. I understand and agree that if the City receives an NSF payment or if there is any delinquency on my account all services including passes for the Federal Way Community Center will be cancelled and I will be expected to pay all past fees due.

Signature: _____

Date: _____

Complete the Application form and submit the required materials. The attached application is used to determine candidates eligible for both fee reduction and scholarship. **Please remit your completed application to:**

Federal Way Community Center
c/o David Clemons
876 South 333rd Street
Federal Way, WA 98063-9718
Phone: 253-835-6937

Reviewed by: _____

Date reviewed: _____

Approved:

Yes _____

No _____

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